

### Checklist – Orientation Registration and Advising Appointment

*Once you have completed everything on this list, you are ready to meet with your advisor!*

#### **Ensure you have:**

- Taken the [ALEKS math placement](#) OR the [Advanced Math Placement](#) test. If you took a year or more of Calculus in high school or earned college credit for Calculus, you should take the Advanced Math Placement Test (AMPT).
  - Placement exam scores are REQUIRED in order to register for classes.
  - Review the [Engineering Course Placement Guidelines handout](#) for specific information about placement tests and information about retake options.
- Taken [chemistry placement test](#). This test is REQUIRED for College of Engineering students.
  - Review the [Engineering Course Placement Guidelines handout](#) for specific information about placement tests and information about retake options.
- Reported any AP/IB exam and/or college transfer credit. This is very important in order for your advisor to provide accurate course recommendations.
  - If you have not reported credit, refer back to the Reporting Transfer and Post-Secondary Coursework and Credit by Examination section of the Orientation Tile.
- Watched all the videos and reviewed handouts.
- Reviewed your Individualized Recommendations Document (found at the top of the Orientation Tile). This individualized PDF will be available 3-5 days before your Orientation Registration and Advising appointment.

#### **Prepare your materials:**

- Upload courses to your Schedule Builder Course Cart.
- Save some Preferred Schedules.
- Write down questions for your advisor.
- Plan to use an electronic device to attend the appointment and complete your enrollment. Using a device with a larger screen (i.e. desktop, laptop, or tablet) can be helpful.
- Download the Zoom app, test your audio/video settings, and practice using the chat and share screen functions.
  - Download the Zoom desktop client: <https://uiowa.zoom.us/>. Click on “Download Client” on the bottom of the page and follow the steps to complete the download for your device.
  - Refer to the [How to Use Zoom for Your Orientation Registration and Advising Appointment handout](#) for step-by-step instructions on navigating Zoom.